

Black Diamond Foundation, Inc.  
Monday, February 29, 2016, 4:00 pm  
Black Diamond Ranch Club  
Lecanto, Florida

Present: Mary Jane Bower, Dave Burns, Foster Lamm, Jill Ludowese, Charlotte McKim, Sue Pratt, Jon Radabaugh, Dick Ragatz, Susan Savard, Mark Yerman

Absent: Joan Plunkett, Kent Rinker

Guests: Christopher Knife, Executive Director, CF Foundation  
Eileen Colon, CF Student and Black Diamond Foundation Scholarship Recipient

**1. The meeting was called to order at 4:00 pm, February 1, 2016.**

**2. Election of New Board Member**

The Board of Directors reviewed the resume of Dick Ragatz, who has volunteered to fill the remaining vacancy on the 2016 slate.

MOVED BY: JON RADABAUGH  
SECONDED BY: DAVE BURNS

That Dick Ragatz be elected to serve a three-year term as a member of the Board of Directors, Black Diamond Foundation, effective February 29, 2016.

APPROVED.

Vice Chair Foster Lamm will coordinate an orientation briefing for new Director Ragatz to acquaint him with Foundation mission, history, community activities, financial position, and Board processes/procedures.

**3. Presentations**

**College of Central Florida (CF)**

Chris Knife gave a presentation on how Black Diamond Foundation funding was being utilized to support college scholarships at CF. He was joined by Ms. Eileen Colon, a current CF student, who is pursuing a BS Degree in Business. She is a recipient of a four-year scholarship from the Black Diamond Foundation Scholarship Trust at CF.

Mr. Knife reflected that the total relationship between Black Diamond Foundation and CCF is now over \$192,000. There are 11 CF students currently benefitting from Foundation scholarships, with sufficient funds on hand to support an additional scholarship for a deserving Citrus County student during Fall 2016. Mr. Knife noted that a community grant of \$16,000 would allow CF to award a total of three new scholarships this fall, helping several deserving students from our community achieve their dreams of obtaining a college degree.

#### **4. Approval of Minutes, February 1, 2016**

The Minutes of February 1, 2016, were approved as submitted.

#### **5. Treasurer's Report**

Treasurer Susan Savard presented the Monthly Financial Report. As of today's meeting, the Foundation has assets totaling \$232,402.97; of that total \$182,402.97 are considered unrestricted funds. To date in 2016, the Foundation has provided \$71,000 in community grants. Susan noted that memorial funds honoring Jim Filby are starting to arrive.

#### **6. Community Grant Requests**

##### **Citrus Country Family Resource Center**

As in years past, the Foundation has received funds on behalf of the Black Diamond Ladies Golf Association (BDLGA) in recognition of their Conquering Cancer in Citrus County Golf Tournament. The BDLGA has asked that these funds be granted to the Citrus County Family Resource Center to support women's health initiatives.

**MOVED BY: SUSAN SAVARD**  
**SECONDED BY: DAVE BURNS**

**That Black Diamond Foundation, Inc. grant \$300 (Three hundred dollars) to the Citrus County Family Resource Center representing funds contributed as part of the Black Diamond Ladies Golf Association's 2016 "Conquering Cancer in Citrus County" Golf Tournament.**

**APPROVED.**

##### **College of Central Florida**

The College of Central Florida (CCF) provides access to high quality, high value baccalaureate degrees, associate degrees, certificates and diplomas to residents of Citrus County, thereby promoting the economic, social and cultural development of our local community.

CF Foundation has noted a community grant of \$16,000, added to funds currently on hand, would support three additional \$8,000 college scholarships that would be available for presentation to deserving Citrus County students during Fall 2016.

**MOVED BY: FOSTER LAMM**  
**SECONDED BY: MARY JANE BOWER**

**That Black Diamond Foundation, Inc. grant \$16,000 (Sixteen thousand dollars) to the CF Foundation to support college scholarships for deserving Citrus County students who require financial assistance to initiate or complete their studies at the College of Central Florida.**

**APPROVED.**

## **6. Old Business**

### **Foundation Pro-Am Tournament Way Ahead**

The 2017 Foundation Golf Tournament Chair, Jim Ludowese, presented the results of a past participant “sensing session” conducted on February 22<sup>nd</sup>. The purpose of the exercise was to assess the current state of the Foundation’s primary fundraiser, the Pro-Am Golf Tournament, and solicit input from individuals that have played in the event four out of the last five years.

Mr. Ludowese then presented a Course of Action Briefing, incorporating the results of the sensing session, for Board of Director consideration. The three options included: 1) conduct the 2017 tournament using the past model without changes; 2) conduct the event using a combination of club pros, LPGA Legends, and one or two LPGA touring pros; or 3) conduct the 2017 event as a “Celebrity Invitational” Golf Tournament. He also proposed a golf committee structure to plan and execute the 2017 event.

**MOVED BY:                   DAVE BURNS**  
**SECONDED BY:               MARK YERMAN**

**That 2017 Black Diamond Foundation Pro-Am Golf Tournament be scheduled to enable execution using a combination of Club Pros, LPGA Legends and LPGA touring pros.**

**APPROVED .**

### **Black Diamond Invitational Car Show**

Susan Savard reported that she had drafted the Memorandum of Understanding between the Black Diamond Foundation, Inc. and the Car Show Committee to outline the handling of financial matters and other designated responsibilities related to the 2016 Black Diamond Invitational Car Show. Both parties reviewed and signed the document on February 11th.

## **7. New Business**

### **Annual Report and Request for Donations**

Susan Savard has drafted the 2015 Annual Report and 2016 Request for Donations, and staffed it with the Board of Directors earlier this month via email. It is now at the printer, and will be mailed to the Black Diamond Property Owner’s Association mailing list during March 2016.

### **Ryder Cup Flag Sales**

The Club’s annual Ryder Cup Tournament will be held on March 16<sup>th</sup>. Charlotte McKim will need an additional volunteer to help with flag sales to raise funds for the Foundation. Sue Pratt will assist.

### **Standing Committee Discussion**

The Executive Committee met on February 12<sup>th</sup> to discuss the sub-committees needed to put a lasting structure in place to support fundraising, execute a well-researched community grant/giving program, and build-sustain the organization. Chair Jill Ludowese provided a hand-out with notes from the meeting.

The Board Officers recommend that standing committees needed today include:

- 1) Executive Committee: Comprised of the Foundation's Elected Officers charged with assessing and implementing organizational goals, activities, and providing community interface.
- 2) Golf Tournament/Event Committee: Plan, publicize and execute the annual Foundation Golf Tournament to ensure net revenues remain above \$50,000.
- 3) Development Committee: Coordinate, draft and execute fundraising appeals within the community. Prepare the Annual Report, in coordination with the Treasurer. Assist the Golf Committee Chair by seeking and obtaining sponsors for the Foundation Golf Tournament.

Other committees that may be needed in the future include a Governance Committee, Nominating Committee, and Community Outreach/Public Affairs Committee.

### **Community Outreach Partners**

Those present for today's meeting agreed that in lieu of a formal Community Outreach committee, individual members could "partner" with the community agencies with which Black Diamond Foundation has had long-standing relationships. The assigned Board member would be responsible for maintaining a dialogue with the agency to determine needs and help communicate those requirements to the Foundation Board of Directors.

Assigned partners included:

Mary Jane Bower – Big Brothers/Big Sisters, The Path of Citrus County  
Dave Burns – College of Central Florida, Citrus Youth Educational Symphonic Orchestra  
Foster Lamm – Community Food Bank of Citrus County  
Jill Ludowese – Take Stock in Children, Citrus County Veterans Coalition  
Charlotte McKim – SOS Food Pantry, Citrus County Family Resource Center  
Joan Plunkett – Daystar Life Center, Citrus County Blessings  
Sue Pratt – Aspire, Citrus County Education Foundation  
Jon Radabaugh – Salvation Army of Citrus County  
Dick Ragatz – Withlacoochee Technical College  
Kent Rinker – Samaritan Free Dental Clinic, Early Learning Coalition  
Susan Savard – YMCA of the Suncoast, CASA  
Mark Yerman – Habitat for Humanity

Other agencies that have received community grants that are not assigned: CREST School, NAMI – Citrus, New Church Without Walls.

### **Florida Chamber Music Project (FCMP) Concert**

Jill Ludowese reported that she had booked the string quartet from the FCMP to perform at the Club on May 15<sup>th</sup>, from 2 to 4 pm. The Foundation is presenting the event as a fund raiser. Any costs not covered by ticket sales will be underwritten by the Ludowese family.

MOVED BY:                 DAVE BURNS  
SECONDED BY:             SUE PRATT

That proceeds from the Chamber Concert presented by Black Diamond Foundation, Inc. on May 15<sup>th</sup> be designated to benefit the Citrus Youth Educational Symphonic Orchestra.

APPROVED.

**8.     Articles for Club Newsletter – “Happenings”**

Copy is due to Sally Ince ([since@blackdiamondranch.com](mailto:since@blackdiamondranch.com)), by stated suspense.

Apr	May Chamber Concert	Jill Ludowese	due Mar 16
May	CCEF Teacher Grants	Sue Pratt	due Apr 16

**9.     Next Meeting and Adjournment**

The Board will meet next on Monday, April 4, 2016 at 2:00 pm in the clubhouse boardroom. Additional meeting dates for 2016 are: May 2, November 7, and December 5.

The meeting adjourned at 6:02 pm, Monday, February 29, 2016.

*Jill Ludowese for Joan Plunkett, Secretary*  
Black Diamond Foundation, Inc.

Tuesday, March 29, 2016